**INSERT ORGANISATION NAME ASBESTOS POLICY**

**INSERT ORGANISATION NAME** is committed to ensuring a safe place of work for all persons who attend our workplaces which includes the elimination so far as reasonably practical the risk of exposure of Workers and Non-Workers to airborne asbestos fibres. This extends to also managing any adverse impact to the environment from the uncontrolled release of asbestos containing material.

In undertaking its project activities, **INSERT ORGANISATION NAME** will:

1. Comply with applicable Commonwealth, State/Territory Health and Safety legislation, Codes of Practice and Australian Standards relevant to the management and control of asbestos;
2. Provide the required regulatory notifications prior to asbestos removal and where an emergency, which includes an actual or potential exposure to airborne asbestos, has occurred;
3. Not allow the commencement of any work, at a site, without the management controls necessary to minimise the risk of exposure of asbestos being in place for buildings:
* constructed prior to 31 December 2003; and
* constructed after 1 January 2004, where asbestos is likely to be present;
1. Obtain and review the facilities Asbestos Register, and distribute copies to all contractors and other stakeholders before they attend the site;
2. Where the Asbestos Register is not available, out of date or inadequate for the scope of work, engage a licenced Asbestos Assessor, to inspect locations affected by our scope of work and provide an Asbestos Assessment Report;
3. Include, where there is a known asbestos risk, the defined asbestos management protocols within the site specific WHSE Management Plan;
4. Where there is a defined asbestos risk, ensure site specific asbestos management details are included in the safe systems of work provided by all subcontractors;
5. Ensure that all workers engaged to remove asbestos containing material are trained and possess the relevant regulatory approved licence;
6. When transporting and disposing of asbestos waste, comply with regulatory requirements;
7. Include in the Site Specific Induction the nominated asbestos management procedures;
8. Ensure workers are informed of and have available approved health monitoring where work with or near asbestos containing material is carried out;
9. Respond effectively to any incident involving, actual or potential, uncontrolled exposure to asbestos containing material;
10. When asbestos has been removed (>10m²), engage a licenced Asbestos Assessor to perform a clearance inspection and to provide a Clearance Certificate; and
11. Upon completion of each project, **INSERT ORGANISATION NAME** will provide all asbestos-related information gathered to relevant stakeholders, such as our client and the facility Manager.

**No job is so important that we cannot take time to perform our work safely!**